

SCOTTISH EPISCOPAL CHURCH

DIOCESE OF ABERDEEN AND ORKNEY

ALL SAINTS EPISCOPAL CHURCH, BUCKIE

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 30th SEPTEMBER 2016

| Contents | Page |
|--|-------------|
| Reference and Administrative Details | 2 |
| Vestry Report (Trustees report) | 3 - 6 |
| Statement of Responsibility of members of the Vestry | 7 |
| Independent Examiner's Report | 8 |
| Statement of Financial Activities | 9 - 12 |
| Balance Sheet | 13 - 14 |
| Statement of cash flows | 15 |
| Notes to the Accounts | 16 - 21 |

Reference and Administrative Details

Name of Charity All Saints Episcopal Church

Scottish Charity Number SC0004587

Principal Address 14 Cluny Square
Buckie
AB56 1HA

Email: allsaintsbuckie@gmail.com

Internet:
allsaintsbuckie.aodiocese.org.uk

Charity Trustees

Members of the Vestry

| | |
|------------------------------|--|
| The Revd Canon Jeremy Paisey | Priest-in-Charge and Chairman |
| Miss Sarah Lambirth | Hon Secretary and Alternative Lay Representative |
| Dr Lorraine Paisey | Hon Treasurer and Lay Representative |
| Mrs Laura Riley | Lay Representative St John's Portsoy |
| Mrs Sandra Jaffrey | Alternative Lay Representative St John's Portsoy |
| Mrs Caroline Fowler | |
| Mr Carl Thorpe | |
| Mrs Sheila Stickle | |
| Mrs Sheila Milne | |
| Mrs Denise Ross | |

Bankers Bank of Scotland
21 East Church Street
Buckie
AB56 1EX

Independent Examiner Mrs Deborah Brands FCCA

All trustees served throughout the financial year.

Report of the Vestry (Trustees Report) **For the year ended 30 September 2016**

As the Charity trustees of All Saints' Church, Buckie with St John the Baptist, Portsoy the Vestry presents its report and accounts for the year ended 30 September 2016. These have been prepared in accordance with applicable charities law and the requirements of the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015).

Objectives and Activities

The charitable purpose of the Church is the advancement of religion. The objectives of the Vestry are to advance the mission of the Christian Church, through worship, service and fellowship. These objectives are carried out through mission and pastoral activities. The principal activities of the Church are public worship in sacrament and prayer, and the spiritual development of its members. The congregations aim to create a friendly environment and to support less confident people to participate in the life of the church.

Appeals are organised for funds for charitable causes that provide benefits to disadvantaged individuals and communities in Scotland, the rest of the United Kingdom and overseas.

In carrying out its objectives the Vestry depends upon the contribution of many volunteers from the congregation. Activities carried out include contributions to the conduct of worship, maintenance of premises, a variety of pastoral and social activities and contributions to the ecumenical and civic life of the local community. Regular Sunday and weekday church services are held, with additional services for important days in the Church's calendar. There are monthly coffee mornings and various social events to mark festival days. All contributions are highly valued and all members of the congregation are encouraged to participate.

Achievements and Performance

The Church has continued to pursue its principal objectives and activities.

The major initiative sponsored by the Vestry this year remains the church hall renovation project. Some minor works have been carried out but the main focus this year was raising funds to enable the next phase of works – upgrading the kitchen – to be instructed.

Events of note in 2015/16 included the following:

- Sung Compline followed by parish supper in the hall on 1 November to celebrate All Saintside;
- Advent Vigil services based on the great 'O' antiphons;
- Nine Lessons and Carols, when some singers from other churches joined with our own choir, followed by refreshments in the church hall;
- An Epiphany lunch in a local hotel;
- A Burns Lunch in the church hall;
- On Tuesday evenings in Lent there was meditation on Christ's Passion on followed by Compline;
- Our usual ecumenical round of services in Holy Week, with the Communion Breakfasts this year hosted by the Buckie Baptist Church;
- A Sung Easter Vigil Eucharist, again with singers and musicians from All Saints and other churches, followed by a brief reception in the Rectory;

All Saints Episcopal Church, Buckie

- Sung Evensong, sung by a schola from the Cathedral Choir, on the tenth Sunday after Trinity, followed by supper in the church hall;
- All Saints took part in Doors Open Day on 17 September – a first for us.

During the year there were two baptisms and three funerals.

In addition we had the normal round of Eucharists on Sundays, Wednesdays, Fridays, the first Saturdays of the month and on feast days. We participated in the Diocesan initiative to say Compline on Tuesday evenings across the Diocese.

A potential ordinand completed a placement from November 2015 at All Saints at the end of January 2016, as part of her discernment process, and the congregation were delighted to hear that she was accepted for ordination training.

We continued to hold our regular (monthly) coffee mornings to raise money for church funds. During the year All Saints also supported the local Christian Aid Committee in their fund raising endeavours. To assist a number of local charities' fundraising, All Saints organised a charities stalls event ancillary to the Buckie Christmas Kracker.

During the year various appeals for good causes were made and supported by the congregation.

Financial Review

Results for the year

All Saints General Fund shows a deficit of £34 of income over expenditure in 2015/16.

Congregational giving through Free Will Offering and plate, along with Income Tax reclaimed under Gift Aid and other donations is £85 less than in 2014/15. Income from hall lets is £478 less than in 2014/15. Other fund raising for general purposes is £756 higher than in 2014/15, with no coffee mornings for the Property fund.

Expenditure is overall almost the same as last year. Property costs are £866 less than in 2014/15. Quota is £164 more – quota is calculated on a formula basis and this increase reflects both an increase in quota collected by the Province and the Diocese and also an increase in All Saints quota-assessable income compared to other churches in the Diocese. The net result is a balance of £4,335 on unrestricted reserves.

Funds of £1,441 were raised for the Property Fund. Fund raising activities included the publication of a book of Doric verse by a member of the congregation and a team from All Saints with friends taking part in the Six Harbours Walk. Further donations of £531 were made by members of the congregation and others. £465 was spent from the fund, to build a cupboard with work surface in the hall and to install an extractor fan in the kitchen as recommended in the church's quinquennial inspection. The Property Fund balance stands at a balance of £41, funds in hand of £1,898 less £1,867 due to the Province. Of that sum £933 falls due in 2016/17.

The Paying Officer fund stands at £8,946. The Vestry believe that they are entitled to benefit from the Employment Allowance on National Insurance contributions, and this accords with advice given to the Province and to the Diocese by their respective auditors. However, HMR&C have issued their opinion that the Scottish Episcopal Church as a whole is entitled to one Employment Allowance. This position is being appealed by the Province. Contributions towards the Paying Officer account have been held at a higher level pending the result of this appeal, so that the Vestry have funds in hand to pay back the Employment

Allowance if need be. No provision has been made for this as the Vestry are of the opinion that it is unnecessary. The funds are held as a matter of prudence. The Employment Allowance was introduced in April 2014 and so accumulated funds of £5,000 are held for this contingency. The remaining balance of £3,945 – which partly arises from the travel grant being paid in-year rather than in arrears – will be reviewed and some of the funds released to St Andrew's and All Saints for general expenditure.

The Endowment Fund shows an increase of £2,551 due to increases in the value of the investments.

In total All Saints has net assets of £27,303, an increase of £7,068 from 30 September 2015.

Reserves Policy

The Vestry's Reserves policy is to maintain reserves in the General Fund sufficient to meet the projected cash flow requirement for the current financial year. The unrestricted reserves at 30 September 2016 were £4,335. The Vestry is satisfied that the reserves are sufficient to meet cash flow requirements for 2016/17.

Investment Policy

Investments are held in the Scottish Episcopal Church Unit Trust Pool (UTP). The investment objective of the UTP, which accords with that of the Vestry, is to earn a return on the assets, over the long term, sufficient at least to maintain the real value of the distribution to unit holders. Two distributions of funds were made during the year, with the second slightly lower than the first.

Plans for future periods

The Vestry will continue its range of present activities in the foreseeable future. The Vestry aims to progress the refurbishment of the hall as its top priority for the buildings for the coming year. A priced design for the refurbishment of the kitchen has been agreed by the Vestry. The Vestry will now start applying for grant funding, and have identified a number of potential funders.

St John's church building in Portsoy was offered for sale in July 2016 and missives concluded on 13 September 2016. The responsibility for the congregational area assigned to our dependent congregation of St John's now fully lies with All Saints, and the Vestry are responsible for ensuring that the moveable artefacts pertaining to St John's are redeployed for further use or disposed of appropriately.

Structure, Governance and management

All Saints Episcopal Church is an unincorporated association, governed by Constitution dated 11 January, 2000. For the purposes of charities law, the members of the Vestry are the Charity Trustees of the Church. The Church is a member congregation of the Diocese of Aberdeen and Orkney in the Scottish Episcopal Church and All Saints has as a dependent charge the church of St John the Baptist, Portsoy. The Bishop of Aberdeen and Orkney has pastoral oversight of all congregations within the Diocese, and all congregations are subject to the Code of Canons of the Scottish Episcopal Church. The members of the Vestry are elected at the Annual General Meeting. They normally hold office for three years, and are eligible for re-election after that period of time. The Lay Representatives who represent the churches at Diocesan Synod are elected annually by the lay members of the congregations at the Annual General Meeting. The Vestry Secretary and Treasurer are appointed by the

All Saints Episcopal Church, Buckie

Vestry. The Priest-in-charge is appointed by the Bishop of the Diocese in consultation with the Vestry.

The Priest-in-Charge is responsible for the spiritual affairs of the church and for matters liturgical. It is the duty of the Vestry to manage the temporal affairs of the congregations.

The Vestry reviews on a regular basis the major risks to which the church is exposed, and systems or procedures have been established to manage those risks. The Vestry has commenced the process of setting up a Risk Register. The key strategic risks for the church are recognised as growth in membership, participation in activities other than worship and adequacy of income. The Vestry keeps the impact of mission initiatives from the Diocese and local ventures under review and monitor income and expenditure on a regular basis.

Reference and administrative details

Reference and administrative details are given on page 2.

Conclusion

All Saints relies on the support and hard work of many members of the congregation and the Vestry would like to thank all those who contribute so generously of their time, talents and money to assist in the mission and life of the church.

ON BEHALF OF THE VESTRY

Sarah Lambirth
Vestry Secretary

27 November 2016

Statement of Responsibilities of Members of the Vestry

The members of the Vestry, as charity trustees, are responsible for preparing the Annual Report and the Accounts in accordance with applicable law and charities accounting regulations.

The law applicable to charities in Scotland requires the members of the Vestry to prepare accounts for each financial year which give a true and fair view of its state of affairs and of its results for that period. In preparing those financial statements the members of the Vestry are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities Statement of Recommended Practice;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the accounts; and
- Prepare the accounts on the going concerns basis unless it is inappropriate to presume that the Church will continue in operation.

The members of the Vestry are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Church and to enable them to ensure that the accounts comply with the relevant legislation.

The members of the Vestry are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report to the Vestry of All Saints' Episcopal Church, Buckie with St John the Baptist, Portsoy

I report on the accounts of the charity for the year ended 30 September 2016 which are set out on pages 9 to 21.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charity and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In the course of my examination, no matter has come to my attention

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulationshave not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Deborah Brands FCCA
Hon. Independent Examiner
14 November, 2016

Statement of Financial Activities for the year ended 30 September 2016

| | | Unrestricted Funds | Restricted Funds | Hypothecated Funds | Endowment Funds | Total Funds |
|---|-------------|-----------------------|---------------------|-----------------------|--------------------|----------------|
| | | 2016 | 2016 | 2016 | 2016 | 2016 |
| | | £ | £ | £ | £ | £ |
| Income and Endowments | Note | | | | | |
| Charitable activities | | | | | | |
| Congregational Giving and other donations | | 21,045 | 531 | 50 | | 21,626 |
| Contributions from other charges | | 0 | 0 | 8,576 | | 8,576 |
| Grants | | 3,933 | 0 | 13,495 | | 17,428 |
| Publications and votive candles | | 122 | 0 | | | 122 |
| Fund raising activities | | | | | | |
| Hall Lets | | 910 | 0 | | | 910 |
| Other fund raising activities | | 3,823 | 910 | | | 4,733 |
| Investment Income | | 0 | 0 | | 447 | 447 |
| Total income and endowments | | 29,833 | 1,441 | 22,121 | 447 | 53,842 |
| Expenditure | | | | | | |
| Cost of fund raising | | 391 | 0 | 0 | | 391 |
| Charitable Activities | | | | | | |
| Clergy and ministry costs | 2 | 19,504 | | 18,429 | | 37,933 |
| Property running costs | | 8,006 | 465 | | | 8,471 |
| Quota | | 1,018 | | | | 1,018 |
| Worship costs | | 872 | | | | 872 |
| Administration costs | | 493 | | | | 493 |
| Grants awarded | 4 | 30 | | | | 30 |
| Finance costs - loan interest | | 0 | 117 | | | 117 |
| Total expenditure | | 30,314 | 582 | 18,429 | 0 | 49,325 |

All Saints Episcopal Church, Buckie

| | Unrestricted Funds | Restricted Funds | Hypothecated Funds | Endowment Funds | Total Funds |
|---|-------------------------------|-----------------------------|-------------------------------|----------------------------|------------------------|
| | 2016 | 2016 | 2016 | 2016 | 2016 |
| | £ | £ | £ | £ | £ |
| Net gains /(losses) on investments | | | | 2,551 | 2,551 |
| Transfer between funds | 447 | | | (447) | 0 |
| Net movement in funds | <u>(34)</u> | <u>859</u> | <u>3,692</u> | <u>2,551</u> | <u>7,068</u> |
| Fund balances at 1 October 2015 | 4,369 | (818) | 5,254 | 11,430 | 20,235 |
| Fund balances at 30 September 2016 | <u>4,335</u> | <u>41</u> | <u>8,946</u> | <u>13,981</u> | <u>27,303</u> |

All Saints Episcopal Church, Buckie

| | | Unrestricted Funds 2015 £ | Restricted Funds 2015 £ | Hypothecated Funds 2015 £ | Endowment Funds 2015 £ | Total Funds 2015 £ |
|---|-------------|------------------------------------|----------------------------------|------------------------------------|---------------------------------|-----------------------------|
| Income and Endowments | Note | | | | | |
| Charitable activities | | | | | | |
| Congregational Giving and other donations | | 21,130 | 752 | | | 21,882 |
| Contributions from other charges | | | | 6,711 | | 6,711 |
| Grants | | 3,933 | 2,000 | 12,207 | | 18,140 |
| Publications and votive candles | | 52 | | | | 52 |
| Fund raising activities | | | | | | |
| Hall | | | | | | |
| Lets | | 1,388 | | | | 1,388 |
| Other fund raising activities | | 3,067 | 855 | | | 3,922 |
| Investment Income | | 10 | | | 451 | 461 |
| Total income and endowments | | 29,580 | 3,607 | 18,918 | 451 | 52,556 |
| Expenditure | Note | | | | | |
| Cost of fund raising | | | | | | |
| | | 232 | 105 | | | 337 |
| Charitable Activities | | | | | | |
| Clergy and ministry costs | 2 | 19,244 | | 16,602 | | 35,846 |
| Property running costs | | 8,872 | 101 | | | 8,973 |
| Quota | | 854 | | | | 854 |
| Worship costs | | 656 | | | | 656 |
| Administration costs | | 419 | | | | 419 |
| Grants awarded | 4 | 30 | | | | 30 |
| Finance costs - loan interest | | | 190 | | | 190 |
| Total expenditure | | 30,307 | 396 | 16,602 | 0 | 47,305 |

All Saints Episcopal Church, Buckie

| | Unrestricted Funds 2015 £ | Restricted Funds 2015 £ | Hypothecated Funds 2015 £ | Endowment Funds 2015 £ | Total Funds 2015 £ |
|---|--|--|--|---|---------------------------------------|
| Net gains /(losses) on investments | | | | 43 | 43 |
| Transfer between funds | 451 | | | (451) | 0 |
| Net movement in funds | <u>(276)</u> | <u>3,211</u> | <u>2,316</u> | <u>43</u> | <u>5,294</u> |
| Fund balances at 1 October 2014 | 4,645 | (4,029) | 2,938 | 11,387 | 14,941 |
| Fund balances at 30 September 2015 | <u>4,369</u> | <u>(818)</u> | <u>5,254</u> | <u>11,430</u> | <u>20,235</u> |

Balance Sheet as at 30 September 2016

| | Note | Unrestricted Funds | Restricted Funds | Hypothecated Funds | Endowment Funds | Total Funds |
|---|------|-----------------------|---------------------|-----------------------|--------------------|----------------|
| | | 2016 £ | 2016 £ | 2016 £ | 2016 £ | 2016 £ |
| Fixed Assets | | | | | | |
| Heritable Properties | | | | | | 0 |
| Investments at market value (Book cost £7,882; 2015: £7,882) | 5 | | | | 13,981 | 13,981 |
| | | | | | 13,981 | 13,981 |
| Current Assets | | | | | | |
| Debtors | 6 | 1,855 | 10 | 0 | 0 | 1,865 |
| Prepayments | | 1,490 | | | | 1,490 |
| Stocks | | 1,038 | | | | 1,038 |
| Cash at Bank | | 169 | 1,898 | 10,138 | | 12,205 |
| | | 4,552 | 1,908 | 10,138 | 0 | 16,698 |
| Current Liabilities | | | | | | |
| Creditors due within one year | 7 | (217) | (933) | (1,192) | 0 | (2,342) |
| | | (217) | (933) | (1,192) | 0 | (2,342) |
| Net Current Assets | | 4,335 | 975 | 8,946 | 0 | 14,256 |
| Creditors due after one year | | 0 | (934) | 0 | 0 | (934) |
| TOTAL ASSETS LESS LIABILITIES | | <u>4,335</u> | <u>41</u> | <u>8,946</u> | <u>13,981</u> | <u>27,303</u> |
| The funds of the charity | | <u>4,335</u> | <u>41</u> | <u>8,946</u> | <u>13,981</u> | <u>27,303</u> |

All Saints Episcopal Church, Buckie

| | Unrestricted Funds 2015 £ | Restricted Funds 2015 £ | Hypothecated Funds 2015 £ | Endowment Funds 2015 £ | Total Funds 2015 £ |
|---|------------------------------------|----------------------------------|------------------------------------|---------------------------------|-----------------------------|
| Fixed Assets | | | | | |
| Heritable Properties | | | | | 0 |
| Investments at market value (Book cost £7,882; 2015: £7,882) | 5 | | | 11,430 | 11,430 |
| | | | | 11,430 | 11,430 |
| Current Assets | | | | | |
| Debtors | 6 | 325 | 33 | 185 | 0 |
| Prepayments | | 832 | | | 832 |
| Stocks | | 716 | | | 716 |
| Cash at Bank | | 2,796 | 1,949 | 6,284 | 11,029 |
| | | 4,669 | 1,982 | 6,469 | 0 |
| | | | | | 13,120 |
| Current Liabilities | | | | | |
| Creditors due within one year | 7 | (300) | (1,200) | (1,215) | 0 |
| | | (300) | (1,200) | (1,215) | 0 |
| | | | | | (2,715) |
| | | | | | (2,715) |
| Net Current Assets | | 4,369 | 782 | 5,254 | 0 |
| Creditors due after one year | | 0 | (1,600) | 0 | 0 |
| | | | | | (1,600) |
| TOTAL ASSETS LESS LIABILITIES | | <u>4,369</u> | <u>(818)</u> | <u>5,254</u> | <u>11,430</u> |
| | | | | | <u>20,235</u> |
| The funds of the charity | | <u>4,369</u> | <u>(818)</u> | <u>5,254</u> | <u>11,430</u> |
| | | | | | <u>20,235</u> |

Approved by the Vestry on 27 November, 2016 and signed on their behalf by

Lorraine Paisey
Hon. Treasurer

The Revd Canon Jeremy Paisey
Priest-in-Charge

The notes on pages 15 to 21 form part of these accounts.

Statement of Cash Flows

| | Note | Unrestricted Funds 2016 £ | Restricted Funds 2016 £ | Hypothecated Funds 2016 £ | Endowment Funds 2016 £ | Total Funds 2016 £ |
|---|------|------------------------------------|----------------------------------|------------------------------------|---------------------------------|-----------------------------|
| Cash flows from operating activities: | | | | | | |
| <i>Net cash provided by / (used in) operating activities</i> | 11 | (2,627) | 882 | 3,854 | (447) | 1,662 |
| Cash flows from investing activities | | | | | | |
| Dividends, interest and rents from investments | | | | | 447 | 447 |
| <i>Net cash (used in) / provided by investing activities</i> | | 0 | 0 | 0 | 447 | 447 |
| Cash flows from financing activities | | | | | | |
| Repayments of borrowing | | | (933) | | | (933) |
| <i>Net cash (used in) financing activities</i> | | 0 | (933) | 0 | 0 | (933) |
| <i>Change in cash and cash equivalents in the reporting period</i> | | (2,627) | (51) | 3,854 | 0 | 1,176 |
| Cash and cash equivalents at the beginning of the reporting period | | 2,796 | 1,949 | 6,284 | 0 | 11,029 |
| Cash and cash equivalents at the end of the reporting period | | 169 | 1,898 | 10,138 | 0 | 12,205 |
| | | 2015 £ | 2015 £ | 2015 £ | 2015 £ | 2015 £ |
| Cash flows from operating activities: | | | | | | |
| <i>Net cash provided by / (used in) operating activities</i> | 11 | 558 | 3,443 | 3,556 | (451) | 7,106 |
| Cash flows from investing activities | | | | | | |
| Dividends, interest and rents from investments | | | | | 451 | 451 |
| <i>Net cash (used in) / provided by investing activities</i> | | 0 | 0 | 0 | 451 | 451 |
| Cash flows from financing activities | | | | | | |
| Repayments of borrowing | | | (2,000) | | | (2,000) |
| <i>Net cash (used in) financing activities</i> | | 0 | (2,000) | 0 | 0 | (2,000) |
| <i>Change in cash and cash equivalents in the reporting period</i> | | 558 | 1,443 | 3,556 | 0 | 5,557 |
| Cash and cash equivalents at the beginning of the reporting period | | 2,238 | 506 | 2,728 | 0 | 5,472 |
| Cash and cash equivalents at the end of the reporting period | | 2,796 | 1,949 | 6,284 | 0 | 11,029 |

Notes to the Accounts for the year ended 30 September 2016

1. ACCOUNTING POLICIES

(a) Basis of preparation of accounts

The Accounts have been prepared under the Historic Cost Convention as modified by the revaluation of investment assets and are in accordance with applicable accounting standards, the Charities Accounts (Scotland) Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) FRS 102 issued in 2015, under exception of the disclosure of the market value of the church, hall and rectory.

(b) Tangible fixed assets and depreciation

The church, hall and rectory are shown at nil book value. Expenditure on tangible fixed assets is charged to revenue as incurred. No market valuation of the buildings has been instructed. The Vestry consider that the rectory has no market value separately from the church as the two buildings are attached and it is therefore most unlikely that the rectory would be marketed separately from the church. As the accounts are prepared on a going concern basis it is considered that any market value of the buildings is irrelevant as it could not be realised whilst the organisation continues to operate.

(c) Fixed asset investments

Investments are shown at market value and unrealised gains and losses are included in the Statement of Financial Activities

(d) Stocks

Sacristy stocks are shown at the lower of cost or net realisable value.

Congregational giving, donations and similar income

Income is recognised on receipts only, except in the case of Income tax due to be recovered, in which case income tax is accrued, as it is considered that the receipt is probable and in terms of FRS 102 falls due to be recognised.

(e) Disposal of investments

All investments held by All Saints are considered to be endowments and therefore cannot be sold.

(f) Financial Instruments

All Saints has a loan from the Scottish Episcopal Church. The loan is repayable over a five year period and the liability under the loan is disclosed in accordance with the loan repayment schedule provided by the General Synod Office.

(g) Going concern

The accounts are prepared on a going concern basis. Unless an unforeseen material change in circumstances arises there is no reason to consider that All Saints is not a going concern.

(h) Fund Accounting

Unrestricted funds are available for use at the Vestry's discretion in furtherance of the Church's objectives; restricted funds are those given for specific purposes. Designated funds are unrestricted funds that have been allocated for a specific purpose by the Vestry. Endowment funds are funds where the income from the funds may be used to further the church's objectives but the Vestry cannot sell or otherwise dispose of the capital. Details of the funds held by All Saints are given in note 10.

2. Clergy costs and emoluments of office

Stipend and travel costs are met through the Paying Officers Fund, to which All Saints and St John's Portsoy and St Andrew's Banff contribute. As the priest-in-charge is also interim priest-in-charge of All Saints, Strichen, contributions also fall due from that charge.

| | 2016 | 2015 |
|--|-------------|------|
| Average number of employees during the year | 1 | 1 |
| Average number of employees during the year (full time equivalent) | 1 | 1 |

No employee received emoluments of over £60,000.

3. Trustee remuneration, benefits and expenses

No trustee received remuneration in their capacity as trustee. The Priest-in-Charge is *ex officio* a member of the Vestry and a trustee, and receives remuneration, benefits and reimbursement of expenses in respect of services as a stipendiary cleric in line with scales determined by the General Synod of the Scottish Episcopal Church. During the year, one vestry member received remuneration for services provided to the charity to the sum of £128 (2015:£423).

4. Grants

The following grant support was provided during the year:

| | 2016 | 2015 |
|---|-------------|------------|
| | £ | £ |
| Grants to organisations | | |
| Christian Aid (Buckie branch) | 30 | 15 |
| | <u>30</u> | <u>15</u> |
| During the year there were 5 (2015: 4) special collections; | £ | £ |
| Harvest Appeal | 354 | 195 |
| Nine Lessons and Carols | 132 | 100 |
| Lent Appeal | 391 | 320 |
| Nepal Disaster | - | 60 |
| Bishop's retirement | 90 | |
| | <u>967</u> | <u>675</u> |

These funds (which are not reflected in the accounts) have been remitted to the charities concerned or, in the case of the Bishop's collection, to the Diocesan Office.

5. Fixed Assets

| | Heritable Property £ | Investments £ | Total £ |
|--|-------------------------------------|--------------------------|--------------------|
| At 1 October 2015 | - | 11,430 | 11,387 |
| Additions during year | - | - | |
| Adjustments during year | - | - | |
| Disposals during year | - | - | |
| Net gain/(loss) on revaluation at September 2016 | - | 2,551 | 2,551 |
| | <hr/> | <hr/> | <hr/> |
| Balance at 30 September 2016 | - | 13,981 | 13,981 |
| | <hr/> | <hr/> | <hr/> |

The church building, hall and rectory at the corner of West Church Street and Cluny Square Buckie are owned by All Saints. The original costs of these assets is unknown and has not been included because, in the opinion of the Vestry, the cost of professionally valuing them to include a value in the accounts outweighs the benefits to users of the accounts.

The church is a Grade B listed building.

All Saint's investments are held in the Scottish Episcopal Church Unit Trust Pool. The Unit Trust Pool was established by the Investment Committee of the General Synod to bring together the disparate investments of the various funds of the General Synod, the Dioceses and the individual congregations of the Church to enable these to be managed professionally. The Unit Trust Pool is therefore purely an investment vehicle of the Scottish Episcopal Church.

All Saints Episcopal Church, Buckie

| 6. Debtors | Unrestricted Funds | Restricted Funds | Hypothecated Funds | Endowment Funds | Total Funds |
|--|---------------------------|-------------------------|---------------------------|------------------------|--------------------|
| | | | | | 2016 |
| | | | | | £ |
| Gift Aid claimed | 1,820 | 10 | 0 | 0 | 1,830 |
| Refunds due | 35 | 0 | 0 | 0 | 35 |
| Contribution towards stipend from other charge | 0 | 0 | 0 | 0 | 0 |
| | <u>1,855</u> | <u>10</u> | <u>0</u> | <u>0</u> | <u>1,865</u> |
| | | | | | 2015 |
| | | | | | £ |
| Gift Aid claimed | 272 | 33 | 0 | 0 | 305 |
| Refunds due | 53 | 0 | 0 | 0 | 53 |
| Contribution towards stipend from other charge | 0 | 0 | 185 | 0 | 185 |
| | <u>325</u> | <u>33</u> | <u>185</u> | <u>0</u> | <u>543</u> |
| | | | | | |
| 7. Creditors | Unrestricted Funds | Restricted Funds | Hypothecated Funds | Endowment Funds | Total Funds |
| | | | | | 2016 |
| | | | | | £ |
| Electricity and gas | 105 | | | | 105 |
| Telephone | 112 | | | | 112 |
| Inland Revenue | | | 1,004 | | 1,004 |
| Travel expenses | | | 188 | | 188 |
| Loan from Province - element due in 2016/17 | | 933 | | | 933 |
| | <u>217</u> | <u>933</u> | <u>1,192</u> | <u>0</u> | <u>2,342</u> |
| | | | | | 2015 |
| | | | | | £ |
| Electricity and gas | 124 | | | | 124 |
| Telephone | 100 | | | | 100 |
| Special Collections to be paid over | 76 | | | | 76 |
| Inland Revenue | | | 994 | | 994 |
| Travel expenses | | | 221 | | 221 |
| Loan from Province - element due in 2015/16 | | 1,200 | | | 1,200 |
| | <u>300</u> | <u>1,200</u> | <u>1,215</u> | <u>0</u> | <u>2,715</u> |

All Saints Episcopal Church, Buckie

8. Quota

Quota is paid by all charges in the Diocese, to support the work of the Diocese and of the Scottish Episcopal Church as a whole.

9. Future commitments and contingent liabilities

At the balance sheet date there was one outstanding contractual commitment to major expenditure: £1,500 for maintenance of the church roof. The work was carried out in October and has been invoiced. There are no contingent liabilities.

10. Analysis of movement between funds

All Saints has four funds:

Unrestricted Funds

General Fund

Funds held for the general work of the church.

Restricted Funds

Property Fund

Specific funds donated or otherwise generated for property refurbishment and improvements

Hypothecated Funds

Paying Officer

Funds set aside for the payment of stipend and other costs of ministry.

Endowment funds

This consists of income from legacies given to be held to provide income for the running costs of the church.

| | General Funds £ | Property Fund £ | Paying Officer £ | Endowment £ | Total funds £ |
|---|--------------------|--------------------|---------------------|----------------|------------------|
| Balance at 1 October 2015 | 4,369 | (818) | 5,254 | 11,430 | 20,235 |
| Surplus / (deficit) for year | (34) | 859 | 3,692 | - | 4,517 |
| Unrealised gain / (loss) on investments | - | - | - | 2,551 | 2,551 |
| Balance at 30 September 2016 | <u>4,335</u> | <u>41</u> | <u>8,946</u> | <u>13,891</u> | <u>27,303</u> |

All Saints Episcopal Church, Buckie

| 11 | Reconciliation of net income to net cash flow from operating activities | Unrestricted Funds | Restricted Funds | Hypothecated Funds | Endowment Funds | 2015/16 £ |
|----|---|--------------------|------------------|--------------------|-----------------|--------------|
| | Net income from the reporting period (as shown in the statement of financial activities) | (34) | 859 | 3,692 | 2,551 | 7,078 |
| | Adjustments for non-cash transactions and investing or financing activities: | | | | | |
| | (Gains) on investment assets | | | | (2,551) | (2,551) |
| | Dividends, interest and rents from investments | | | | (447) | (447) |
| | Changes in non-cash balances | | | | | |
| | (Increase) / decrease in debtors | (1,530) | 23 | 185 | 0 | (1,322) |
| | (Increase) / decrease in pre-payments | (658) | | | | (658) |
| | (Increase) in stock | (322) | 0 | 0 | 0 | (322) |
| | (Decrease) in creditors | (83) | | (23) | 0 | (106) |
| | Net cash provided by / (used in) operating activities | <u>(2,627)</u> | <u>882</u> | <u>3,854</u> | <u>(447)</u> | <u>1,662</u> |
| | | | | | | 2014/15 £ |
| | Net income from the reporting period (as shown in the statement of financial activities) | (276) | 3,211 | 2,316 | 43 | 5,294 |
| | Adjustments for non-cash transactions and investing or financing activities: | | | | | |
| | (Gains) on investment assets | | | | (43) | (43) |
| | Dividends, interest and rents from investments | | | | (451) | (451) |
| | Changes in non-cash balances | | | | | |
| | (Increase) / decrease in debtors | 619 | 232 | 1,150 | 0 | 2,001 |
| | (Increase) / decrease in pre-payments | 148 | | | | 148 |
| | (Increase) in stock | 0 | | | | 0 |
| | (Decrease) / increase in creditors | 67 | | 90 | | 157 |
| | Net cash provided by / (used in) operating activities | <u>558</u> | <u>3,443</u> | <u>3,556</u> | <u>(451)</u> | <u>7,106</u> |